



Minutes of the Mandatory Site Meeting

**Invitation to Tender ES-19-15
Compaction and Cover Services – Foothills Blvd RL**

Wednesday September 18, 2019 10:00 a.m. at the Foothills Boulevard Regional Landfill

Introduction

A mandatory pre-tender site visit was held at the Foothills Boulevard Regional Landfill (the Landfill) at 10:00 a.m. on Wednesday, September 18, 2019. The purpose of this site meeting was for tenderers to satisfy themselves as to the nature of the work in general, to clarify their understanding of the scope of work, to view the sites, to determine specifications, and to have the opportunity to ask questions regarding the project and any other circumstances which may influence their tender. Tender submissions received from any Tenderer who did not attend the mandatory site meeting will be rejected.

Attendees

Five companies represented by six attendees were present at the mandatory pre-tender site visit.

Site Visit

The areas of the Landfill that were visited to allow for a better understanding of the layout of the site in relation to the tender were the following:

- Landfill Entrance and admin trailer areas;
- Weigh scales;
- Active face and landfill top deck area;
- Borrow area;
- White goods / scrap metal storage area; and
- Landfill gas (LFG) flare station.

Clarification Questions and Answers

The following section presents responses to the questions asked during the above noted mandatory pre-tender site visit:

Question #1: Is there a saw dust/wood chip stockpile as indicated in the Invitation to Tender (ITT) document?

Answer #1: As discussed during the site meeting, it was clarified that there is not a consistent supply of saw dust/wood chips available on site. Supply is dependent upon what materials the landfill site receives from outside sources.

Question #2: Clarify snow stockpiling/removal requirements:

- 1) Does the landfill site receive snow from areas external to the site for placement on the snow stockpile areas?
- 2) Are all snow removal areas always accessible?

Answer #2:

- 1) Snow is not accepted from sources outside the landfill site, therefore no snow from outside will need to be stockpiled. As indicated in Section 9.0: Work – Snow Clearing, it is noted that the Regional District currently plans to relocate the entrance in 2020/2021. Snow removal areas

would be adjusted accordingly based upon the layout of constructed works. The conceptual layout for the proposed entrance relocation is presented in Appendix H of the ITT.

- 2) All areas except for the LFG plant are accessible at all hours for snow removal. The LFG flare station opens at 7 a.m. (same time as the facility)

Question #3: Clarify requirements for ADC

- 1) Who supplies the ADC tarps?
- 2) Can contractor supply other ADC materials other than the ones listed (grizzly plates, etc.)

Answer #3:

- 1) As indicated in Section 9.0: Work – Daily Cover, the Contractor will supply, maintain, and use the ADC Tarps as directed by the Owner. The Contractor supplied ADC Tarps include the use of reusable tarps or membranes and support structures and anchors equivalent to the existing system (or as approved by the Regional District) with a total coverage area of six hundred (600) square meters (20 meters x 30 metres).
- 2) As indicated above, alternative ADC systems to be approved by the Regional District.