



Date Submitted: _____

TIME: _____

*Your Name: _____

Phone No: (h) _____

*Your Address: _____

Phone No:(w) _____

** YOUR PERSONAL INFORMATION IS CONFIDENTIAL AND KEPT FOR INTERNAL OFFICE USE ONLY, EXCEPT WHERE NECESSARY IN A COURT OF LAW.** Without your contact information, we cannot clarify details of the complaint, and as such, it will not be investigated further. *

Address/Location of complaint: _____

Owner's Name (if known): _____

Tenant's Name (if known): _____

Legal Description: DL _____ Plan _____ Blk _____ Lot _____
(if known)

Details of Complaint: _____

Complaint taken by: _____

Referred to: _____ / _____

Prepared by: _____